

FBIS 1566-88
14 December 1988MEMORANDUM FOR: C/ID/CSG/OIT
C/OIT/EG/CED

ATTENTION:

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FROM:

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Chief, Administrative Staff, FBIS

SUBJECT: Outstanding FBIS Telephone Work

REFERENCE: FBIS memo, same subject FBIS 1415-88, dtd 1 April 1988

1. This is the ninth in a series of monthly memoranda tracking the status of our outstanding telephone requests. We hope these memos will assist you, Communications Engineering Division and Contel in completing the work we have requested in a timely fashion.

2. Outstanding priority work. This FBIS work is to be initiated prior to other FBIS requests and in the sequence shown. Phone update with CONTEL as necessary.

a. 06-27-88 The DS&T Staff should be eliminated from routing of the FBIS telephone work order system. This unnecessary stop has created a major delay in the completion of FBIS work requests. Chief, Administrative Staff, DS&T, has given the consent and authority for FBIS to work directly with OIT without DS&T Staff involvement.

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b. 06-27-88 is listed in the current system as the ADP officer for telephone requests. He is not assigned to this staff, and it should be changed to in our Logistics Branch. This change is necessary to assure work orders are not submitted to OIT without FBIS Administrative Staff's approval.

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c. 08-26-88 Request number C24500, Room 3N18, installation of isolators on IDD circuits.

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d. 04-27-88 Request #09746, Rooms 2S46A, 2S46B, and 3S18.
Reconfiguration of MicroVax Circuits to Dial-up Mode, as follows:

<u>DATA TERMINAL</u>			<u>MICROVAX</u>			
<u>Jack Number</u>	<u>Telephone Extension</u>	<u>Room Number</u>	<u>Jack Number</u>	<u>Telephone Extension</u>	<u>Room Number</u>	
1. BS2-023		2S46B	N/A		3N18	25X1
2. BS2-036		2S46A	N/A		"	25X1
3. BS3-130		3S18	N/A		"	
4. BS3-125		"	N/A		"	

3. The following are lists of outstanding work requests to the best of FBIS knowledge. FBIS needs an accurate monthly listing of all outstanding work requests, requests pending, and requests completed. The present system does not allow for this information, leaving the office with incomplete records.

<u>DATE</u>	<u>REQUEST #</u>	<u>ROOM #</u>
04-01-87	M00579	1S18A
09-08-88	M01364	1S15
09-08-88	M01365	1S15
09-08-88	M01366	1S15
09-08-88	M01367	1S15
09-08-88	M01368	1S15
09-08-88	M01369	1S15
09-08-88	M01370	1S15
09-08-88	M01371	1S15
09-08-88	M01372	1S15
10-07-88	M01514	1S18
10-07-88	M01515	3N04
08-26-88	C24500	3N18
10-07-88	M01516	1S18
10-06-88	C24366	3N54
12-18-87	06540	All Groups CED
04-27-88	09746	Various CED
11-30-88	24489	3N28
11-30-88	24490	3N28
11-09-88	24491	1S15
09-27-88	24995	3N21
09-27-88	24496	3N21

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09-27-88	24498	3N21
07-15-88	M01048	3N32
10-04-88	M01462	1S18
10-14-88	M01543	WATS line Micro-Vax
11-09-88	M01693	1S15
11-09-88	M01694	1S15
11-09-88	M01695	1S15
11-09-88	M01696	1S15
11-09-88	M01697	1S15
11-09-88	M01698	1S15
11-09-88	M01699	1S15
11-09-88	M01700	1S15
11-09-88	M01701	1S15
11-09-88	M01702	1S15
11-09-88	M01703	1S15
11-09-88	M01704	1S13
11-16-88	M01711	1S18A
11-15-88	M01714	3S22

4. Please contact our Chief, Logistics Branch, [redacted] extension [redacted] or myself for any additional details or information on our inquiries. We appreciate your assistance.

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Distribution:

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- 1 - C/AG
- 1 - Logs/Vic
- 1 - [redacted]
- 1 - C/DS&T Admin Staff
- 1 - C/SS/OIT
- 1 - C/ASB/OIT

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LOGS/AS/FBIS/DS&T, [redacted] /14DEC88

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